



ALG Property Management
 17503 La Cantera Pkwy, Ste. 104-482
 San Antonio, TX 78257
 Phone: 210-999-9430
 Notice to Vacate from Tenant
 info@algpropertymanagement.com

NOTICE TO VACATE

Instructions

If you plan to vacate your rental property, please use this form to notify **ALG PROPERTY MANAGEMENT** that you will be vacating the premises. If you have a month-to-month tenancy, you must provide at least 30-days advance notice in writing, unless a different notice period was agreed to in the Lease or Rental Agreement (*please refer to your Lease or Rental Agreement*). If you have a fixed-term lease agreement, this notice does not release you from any obligation of the lease, including payment of rent to the end of the lease term. All adult residents must sign this completed form. Residents cannot use any portion of the security deposit as last month's rent. Rent is payable through the termination of the tenancy.

After you submit this form, a representative of **ALG Property Management** will send you confirmation by e-mail within one business day that your notice was received. If you do not receive confirmation, please contact our office immediately.

Notice to Vacate from Tenant

Please take notice that all adult residents will be vacating the rental property described below on the specified Move-Out Date shown below.

Today's Date:	Move-Out Date:
Rental Property Address:	
Contact Phone Numbers:	
Reason for Notice (<i>Optional</i>):	
New Forwarding Address:	
Name and Signature of all Adult Residents	
Print Name:	Signature:
Print Name:	Signature:
Print Name:	Signature:
ALL ADULTS MUST SIGN	